



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
August 2, 2018  
\*\*APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on August 2, 2018, in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President (via phone)  
Jan Brocker, Vice President and Secretary  
Samuel I. Moorhead, Member  
Jennifer White, Member

**Governing Board Members Absent:**

Kurt Knauss, Member (excused absence)

**Staff Present:**

B. Stephen Cullen, Senior Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, LQ. Harris, Software Support Specialist, , Mike Pastor, RTC Director, Charles Shire, Gila County Attorney's Office and Chastity Van Buskirk, Administrative Assistant.

**OTHER GUESTS:** Michele Nelson and Pia Wyer of the Payson Roundup, and Suzanne Kammerman, Beeline Bus

**No recording was available during the first few minutes of the meeting. Recording started during Item 2.G, which the Board had agreed to discuss first.**

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

The Governing Board Meeting Work Session of the Gila County Community College District began at 9:03 a.m. on August 2, 2018.

The work session started with Discussion Item 2.G.

**2. Discussion**

**A. Globe USD IGA/Information/Discussion**

Senior Dean Cullen provided information on the Globe Unified School District IGA for the Board. Senior Dean stated that this is a lucrative situation for the College because we receive funds for the leased instructors as well as tuition and State Aid. Some discussion took place. (Copies attached and made a part of the official minutes.)

**B. Payson USD IGA/Information/Discussion**

Senior Dean Cullen informed that this IGA with Payson Unified School District has 20 sections of dual enrollment offered this year showing an increase in sections offered. Dean Butterfield provided information on the courses being added. (Copies attached and made a part of the official minutes.)

**C. CVIT IGA/Information/Discussion**

Senior Dean Cullen stated that there were a couple of changes in the IGA that need to be noted. On the Central Program there are 36 sections that will be offered in terms of course work over the two semesters. CVIT is helping subsidize the Fire Science Program in terms of instructors' salary. CVIT also helps with the clinical instructors and with the purchase of the students' cosmetology kits. Vice President asked for comments or questions and there was some discussion. (Copies attached and made a part of the official minutes.)

**D. NAVIT IGA for CTE and Dual Enrollment/Information/Discussion**

Senior Dean Cullen informed the Board that this program is continuing to grow thanks to Dean Butterfield and the administration at Payson Unified. Thirty sections of dual enrollment will be offered this year. (Copies attached and made a part of the official minutes.)

**E. NAVIT IGA for JTED/Central Programs/Information/Discussion**

Senior Dean Cullen explained that this IGA is basically the same as last year. Forty-nine sections are featured in this IGA with the NAVIT Gila Community College Central Program. (Copies attached and made a part of the official minutes.)

**F. Veteran's Memorial Circle at Gila Pueblo Campus/Information/Discussion**

Member Moorhead stated that there was funding for the outside portion of the memorial which was all from private donations. The inside portion is being organized and plaques are being obtained for Veterans who have a connection with the College. The dedication is planned for November 12, 2018, at 2:00 p.m. and he is working on a list of participants. He stated that he hopes the Board will authorize the establishment of the site and a modest amount for unexpected expenses.

Senior Dean Cullen informed Vice President Brocker that Item 2.E. was skipped.

**G. Public Transportation Bus Stop on the Payson Campus/Information/Discussion**

Suzanne Kammerman of Beeline Bus provided detailed information on the public transportation bus stop. Dean Butterfield stated that she personally hoped that the Board would approve this item and was looking forward to having the bus stop on campus. (Beeline Bus flyer attached and made a part of the official minutes.)

**3. Reports/Information/Discussion****A. President/Board Report/Information/Discussion**

President Spehar provided some information on the EAC Contract with Gila Community College District. President stated that the EAC and GCC contract renewal portion of the contract has been completed since sometime in May. The portion of the contract between EAC and Gila County remains under consideration. President is hopeful that we will see some progress soon. There is an extension in place to cover those two entities until December 31, 2018 so he feels we are quite all right in terms of time.

President Spehar stated that he has been working closely with Vice President Brocker on accreditation issues and on policy issues. President also requested that Senior Dean Cullen provide a written report and include it in the Board packet as he had previously done.

**B. Sr. Dean's Report/Information/Discussion**

Senior Dean Cullen reported that the Nursing Skills Lab is all but completed at the Payson Campus. He stated that kudos go to Derryl Meeks and Ron Carnahan for their efforts on this project. Dean Butterfield is working on a list of equipment that we will be providing for the skills lab.

Senior Dean reported that the County has reduced our funding from \$250,000 to \$125,000 and indications are that this will be the last year that we will receive any funding from the County.

Equipment for the security system expenditure that the Board approved is being received and installation should take place within the next two to three weeks.

Staff on both campuses will have an Active Shooter Training Scenario on August 16<sup>th</sup>. That date is also the date that President Hanie and three vice presidents will visit the campuses.

Senior Dean Cullen reported that he drove to the Yavapai Reservation to check on the ADOT Program and it has been a huge success. Tribal leaders are very pleased with the performance of both the students and Gila Community College. HVAC courses will be offered this fall in Payson. The County Manager and Dean Butterfield decided that the back of the NAPA building would work for classes. Tools have been ordered and an instructor has been identified.

President Spehar congratulated Senior Dean Cullen and staff at the Payson Campus for producing a partnership for Workforce Development Training.

Member Moorhead stated that this was the first he heard about the County cutting the funding. He stated that the County receives tremendous value from the College. He stated that he didn't know if the County will revisit this but it is something to consider.

Vice President Brocker asked Senior Dean Cullen for more information on the reduction of funding from the County.

Senior Dean stated that there were a number of reasons given but he would like for a County Supervisor to be present before sharing with the Board. He informed that it was a difficult decision for the Supervisors and was told there would be funding available for special projects aside from the allocation. Senior Dean Cullen stated that the County has been a good partner.

President Spehar questioned where we are budget wise in regard to the new Skills Lab and Senior Dean Cullen stated that we are under budget. President Spehar also provided some information on the County funding being cut and believes there will be opportunity to revisit this item.

**Some of the President's comments were inaudible.**



**C. Financial Report/Information/Discussion**

Susan Gallo informed the Board that the Gila County Funding has been received for eight years under the direction of Mike Pastor while serving as a County Supervisor. It has always been considered money that was never really counted on but was included in the budget. Susan provided an update on the audits. The Auditor General's office is conducting the audits for year end 2016 and 2017 and they are almost complete. Once complete the review process will take place and the report will be issued. For the audit ending June 2018, Susan stated that she had almost everything prepared and waiting on the final Financial Reports for June from EAC. She will meet with our CPA firm in October and the financials will go to the Auditor General's office by December 31<sup>st</sup>.

Susan informed that in the Board packets there are two reports; one for April and May and included is a report showing bank account balances that the Auditor General's Office wanted included. Vice President Bocker questioned if there would be a revised budget showing the County funding cut. Susan explained that there would not be a revised budget because the budget was approved and published. She stated that spending would be closely watched to save money. (Copies attached and made a part of the official minutes.)

**4. Standing Business****A. Update on the Accreditation Strategy/Information/Discussion**

Vice President Bocker stated that as President Spehar mentioned they have been working on trying to prepare for application for accreditation. She informed that there are many options and they are exploring many avenues.

**B. Update on Board Policy Strategy /Information/Discussion**

Vice President Bocker informed that she, Dean Butterfield, and Dean Burke have met on enrollment strategy and another meeting is scheduled for August 7<sup>th</sup>. A survey is being looked at for the 55 and over age group to make sure we are engaging them.

**C. Update on the Legislative Strategy/Information/Discussion**

President Spehar stated that the Legislature is out of session so things are slow, but Vice President Bocker and he have been working with the Arizona Government Affairs firm gathering background information on the provisional status. He also informed that he has met with EAC President Hanie and the Vice President of Operations and they are very supportive of our efforts toward accreditation. He is keeping informed on the 301 issue.

Member Moorhead questioned the Freedom of Speech Bill that was passed by the Legislature. President Spehar stated that we would be working with Arizona Government Affairs to get it in place.

**Some of the President's comments were inaudible.**

**D. Update on Communication Strategy/Information/Discussion**

Leitha Griffin informed that in June an instructor came to us with a concern about teachers in our community and wondered what the College could do to help with the lack of qualified instructors. A meeting was held in July and it was decided to form a Teacher Career Taskforce. Representatives from Freeport McMoRan, Resolution Copper, City of Globe, School Districts of Globe and Young along with the Gila County School Superintendent Roy Sandoval, and Pinal Mountain Foundation for Higher Education attended. On August 1<sup>st</sup> a public meeting was held and there were sixty people attending who were interested in taking education courses with us, ASU, and GCU. Twelve people scheduled advising appointments with GCC, eight with GCU, and fifteen with ASU. It was a very exciting event.

Leitha reported that on July 18<sup>th</sup> the Pinal Mountain Foundation for Higher Education held a scholarship ceremony and over \$13,000 was awarded to 30 recipients.

Lastly she reported that on August 17<sup>th</sup>, the Town of Payson along with other organizations are going to heavily promote our College for a one week period on social media.

**E. Update on Partnering Strategy/Information/Discussion**

President Spehar reported that he thought that Senior Dean Cullen said it all. President asked how the Department of Corrections partnership was doing and Senior Dean Cullen stated that the HVAC program had been underway for about a month.

**Some of President Spehar's comments were inaudible.**

**F. Update on Funding Strategy/Information/ Discussion**

Member Moorhead stated that he had nothing on the funding Strategy. He did urge everyone to vote.

**5. General Information and Discussion of the Same****A. The next District Governing Board meeting is Thursday September 6, 2018, at 9:00 a.m.**

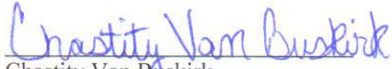
Vice President Bocker stated that if there were no questions or comments, she would ask for a motion to adjourn the work session.

**6. Adjournment/Action****Motion 08022018#1**

Member Moorhead moved to adjourn the Work Session. Member White seconded the motion. All in favor signify by saying aye; opposed signify by saying nay. No response on the nays.

Meeting adjourned at 10:09 a.m. Vice President asked for the Board to return at 10:20 a.m. for the regular meeting.

Respectfully submitted,

A handwritten signature in blue ink, reading "Chastity Van Buskirk", written over a horizontal line.

Chastity Van Buskirk  
Recording Secretary

Attest:

A handwritten signature in blue ink, reading "Jan Brocker", written over a horizontal line.

Jan Brocker  
Vice President - Secretary